



Job Advertisement: Business Adviser – Entrepreneurs Pathways Lab

Duration: Fixed Term (October 2025 – March 2026)

Hours & Pay: Part-time, 14-21 hours/week (flexible), £16/hour

Location: Glasgow (with some hybrid delivery)

Deadline to Apply: 15/10/2025 17:00 pm

About Us

Together Reaching Higher (TRH) is dedicated to empowering diverse individuals and communities by fostering skill development, entrepreneurship, and social inclusion.

TRH-VISION: Create successful and inclusive communities that have the opportunities to reach their full potential.

TRH-Values

- Leadership
- Diversity
- Confidence
- Financial independence

TRH-Mission

- Empower individuals, families, and marginalised groups.
- Implement innovative projects and initiatives.
- Promote well-being, education, social integration, and economic empowerment.

The **Entrepreneurs Pathways Lab** is a new incubator for Scotland's most excluded entrepreneurs, particularly women from ethnic minority and migrant backgrounds. The Lab will deliver **hands-on, culturally competent support** including training, mentorship, and incubation to help participants start, register, and grow their businesses – with a strong focus on **online commerce and sustainability**.

About the Role

Together Reaching Higher (TRH) is seeking two experienced Business Advisers to provide one-to-one guidance and group support for early-stage entrepreneurs. You will play a central role in helping participants set up and grow their businesses, from registration and compliance through to online trading, crowdfunding, and sustainability planning.

Working as part of a small, passionate team, you will co-deliver enterprise training, workshops, and 1:1 sessions, while supporting participants to overcome barriers and realise their entrepreneurial potential. This is a unique opportunity to help shape Scotland's first

community-led Entrepreneur Pathways Lab, with a focus on empowering women, New Scots, refugees, and ethnic minority entrepreneurs.

Key Responsibilities

Business Support

- Provide tailored 1:1 and group advice on business registration, governance, and compliance.
- Support participants in setting up online businesses (e.g. Shopify, Etsy, TikTok, Instagram).
- Deliver practical training on business planning, finance, and digital tools.
- Guide entrepreneurs through pilot testing, customer feedback, and scaling strategies.

Programme Delivery

- Co-deliver the Enterprise Bootcamp (covering business structures, branding, financial literacy, and online sales).
- Provide 1:1 advisory sessions during the GrowLab Incubator stage.
- Support participants to prepare for crowdfunding, grant applications, and sustainability planning.

Community & Ecosystem Engagement

- Work closely with ethnic minority communities, particularly women, to ensure access and inclusion.
- Liaise with ecosystem partners (e.g. Business Gateway, CEMVO, Just Enterprise, GESN).
- Help connect participants to wider business networks and funding opportunities.

Monitoring & Reporting

- Track participant progress through Individual Growth Plans (IGPs).
- Contribute to monitoring, evaluation, and reporting for funders.

Person Specification

We are looking for dynamic, committed individuals with:

- Proven experience in business advising, enterprise training, or SME support.
- Strong knowledge of UK business registration and compliance requirements.
- Experience supporting online business development (e-commerce, social selling, digital tools).
- Excellent communication, mentoring, and intercultural skills.
- A commitment to inclusion and understanding of barriers faced by New Scots and ethnic minority entrepreneurs.
- Experience delivering both workshops and one-to-one support.

What We Offer

- An opportunity to shape Scotland's first Entrepreneur Pathways Lab.
- Meaningful and rewarding work supporting women and ethnic minority entrepreneurs.
- A supportive and collaborative working environment.
- Professional development opportunities.

How to Apply

Send your CV and cover letter (max 3 pages) to TRH.cic@gmail.com by 12 October 2025.
Please include "Business Adviser Application – Pathways Lab" in the subject line.

Interviews will take place during the week commencing 15 October 2025.