



MINUTES

Social Enterprise Board

Wednesday the 3rd of October 2018 at 10:00hrs, Committee Room,
Glasgow, City Chambers, George Square

Attendance – Cllr Rhiannon Spear (CRS), Elizabeth Docherty (ED), Councillor Archie Graham (CAG), Cllr Allan Young (CAY), Robbie Norval (RN), Darah Zahran (DZ), Fiona Bain (FB), Jacqueline Lamb (JL), Audrey Mutongi (AM), Michael Matovu (MM), Alex Warren (AW), Alan Davidson (AD), Paul Morris (PM), Mike McNally (MMcN), Peter Innes (PI), Umy Amin (UA)

Agenda Item	Action
1. Welcome & Introduction	
CRS welcomed all to the meeting followed by round-the-table introductions.	
2. Apologies	
Cllr. Graham Campbell – Glasgow City Council Cllr Thomas Kerr – Glasgow City Council Michael Roy – Glasgow Caledonian University	
3. A Social Enterprise Strategy for Glasgow – Setting the Scene: CRS	
<p>Cllr. Spear distributed copies of the Council’s 10 year Social Enterprise Strategy document and cited the Scottish Government’s equivalent strategy as an influence. She stated that we would now proceed to derive a short, medium and long term Action Plan from the document.</p> <p>The first three meetings of this Board will concentrate on the production of the Action Plan from a short, medium and long-term perspective. It was acknowledged that Scotland and Glasgow, in particular, is internationally renowned for its strong social enterprise culture and CRS would like to ensure that we build upon this reputation. She informed the Board that we have resources in place to assist in the development of the sector and she is keen that Board members use their ideas and experience to shape the Action Plan. It is envisaged that the Board will develop sub-groups to examine particular issues and can also commission research if necessary. Cllr Spear welcomes direct contact by email if members have specific ideas they would like to promote or discuss.</p>	
4. Co-operative & Social Enterprise Fund	
<p>AD provided an introduction to the team and spoke to the Board about the Co-operative and Social Enterprise Fund (CSEF) paper.</p> <p>The Co-operative Development Unit was set up in 2012 with two aims, to:</p> <ul style="list-style-type: none"> • make Glasgow a Co-operative Council, by aiming to grow co-operative businesses and social enterprises, and devolve power to our people; 	

<ul style="list-style-type: none"> • establish a Co-operative Development Unit (CDU) to promote the development of co-ops and other social enterprises in the city. <p>There is an annual budget which covers all staffing costs, training, research and development grants for co-operatives and social enterprises. The CSEF is aimed at transformational business development activities in areas such as service provision, capability and financial sustainability.</p> <p>The Board is now invited to determine how the CSEF could be utilised in other ways and an options paper will be produced to enable informed discussions. It was noted that any major structural change to the CSEF will need to be approved by the relevant Council committee</p> <p>A short discussion took place on how the grant funding had been distributed over the last few years. It was agreed that an analysis of the grant fund will be undertaken to examine why some previous applicants were not awarded funding. The analysis will also categorise the range of funding requests that organisations are applying for.</p> <p>JL declared an interest in the CSEF as her organisation is in the process of preparing an application.</p> <p>CAY asked that we clarify what powers the SE Board actually has and this began a discussion about how other Council grant funding is difficult to access by new applicants as it is often allocated to the same organisations every year. The CSEF is an opportunity to try new approaches to financial support in order to build our social enterprise sector, although we need to ensure that we get the balance between risk and responsibility right.</p> <p>Any significant changes will need to be delivered in financial year 2019/20 following Council committee approval.</p>	<p>BOARD</p> <p>ESI TEAM</p>
<p>5. Facilitated Discussion of Strategy and Action Plan</p>	
<p>At this point Peter Innes took over to lead on the facilitated discussion. Three working groups, on capacity building, creating the right trade conditions and on the way we deliver services, were established to examine particular issues and the notes from these workshops have been distributed to all participants.</p>	
<p>6. Social Enterprise Board: Terms of Reference</p>	
<p>PM spoke to the group about the Social Enterprise Board: Terms of Reference Report.</p> <p>Membership of the Board : 15 Members, comprising:- Elected Members: SNP – 2; Labour – 1; Conservative – 1; Green - 1 GSEN Representatives: Director plus two member organisations Industry Representatives: four representatives, elected by the Public Sector Representatives Academic Representative:</p> <p>Meeting arrangements: Quarterly as a minimum.</p> <p>Terms of Reference:</p>	

<p>The power to discharge all functions associated with the delivery of the Social Enterprise Strategy for Glasgow. These functions include:-</p> <p>1 – To oversee the development, implementation and monitoring of the Social Enterprise Strategy for Glasgow and associated Action Plans, work plans, events and budgets as are deemed appropriate and fall under the responsibility of the Social Enterprise Board.</p> <p>2 – To have oversight of the Co-operative & Social Enterprise Fund within Development & Regeneration Services and to consider the wider priorities of the fund.</p> <p>3 – To prepare, publish and maintain:-</p> <p>(a) an annual work plan (b) a triennial Action Plan to support the Social Enterprise Strategy for Glasgow (c) such materials as required to support and develop the work of the Social Enterprise Board.</p> <p>Obligations of Social Enterprise Board Members:</p> <p>All members of the Social Enterprise Board will:</p> <ul style="list-style-type: none"> • receive a copy of the Social Enterprise Strategy for Glasgow; • comply with the Committee’s Terms of Reference; and • declare conflicts of interest at the commencement of each meeting. 	
<p>7. Creation of Action Plan / Potential Working Groups / Gaps in Knowledge</p>	
<p>Formalise Action Plan in the next meeting. Use the next meeting to consider any gaps and knowledge and discuss the fund and how to take forward.</p> <p>The Corporate Procurement Manager for the Council will be invited to attend the next meeting to give a 5 minute presentation.</p> <p>Future guest speakers will include the Scottish Government and representatives from Glasgow City Council’s Business Support and Thriving Places teams.</p>	
<p>8. A.O.C.B.</p>	
<p>It was agreed that SEB minutes are to be made public.</p>	
<p>CRS thanked all for attending and participating.</p>	